

**Draft Agenda**  
**U. S. Election Assistance Commission**  
**Board of Advisors Meeting**  
**January 22- January 24, 2018**  
**Hyatt Regency Coral Gables**  
**Miami FL 33131**

**Sunday, January 21, 2018**

*Travel day*

**Monday, January 22, 2018**

**7:30-8:30 a.m.      Registration**

Breakfast

**8:30-9:15 a.m.      Opening Session**

Welcome Video from Florida Member of Congress

Welcome to Plenary Session

Thomas Hicks, Vice-Chair, EAC  
Designated Federal Officer (DFO)

Call to Order

Sarah Ball Johnson, Chair

Pledge of Allegiance

Michael Winn, Vice-Chair

Roll Call – Determination of Quorum

Michael Yaki, Secretary

Welcoming Remarks from the Commissioners

Matthew Masterson, Chairman, EAC  
Christy McCormick, Commissioner, EAC

Approval of Minutes of May 23-24, 2017 Meeting

Overview of Bylaws and Proposed Amendments

Procedures to Fill Executive Board Vacancies

Election Certification Committee  
Ballot Distribution, if multiple candidates for any one position  
Voice Vote, if only one candidate per office

**9:30 -9:45 a.m.      Presentation of FACA responsibilities and role of Board of Advisors**

Cliff Tatum, General Counsel

- 9:45 a.m. – 10:00 a.m.**      **Overview of EAC Mission & Objectives for 2018 & Beyond (EAC Video)**  
Brian D. Newby, Executive Director, EAC
- 10:00 a.m. – 11:30 a.m.**      **EAC's 2018 Campaign (and beyond) Preview**  
*Include security video, breakdown of programmatic highlights, monthly themes, audiences, purpose, etc.*  
Sean Greene, Director of Research, EAC  
David Kuennen, Senior Research Program Specialist, EAC  
Natalie Longwell, Public Affairs Specialist  
Brenda Bowser Soder, Director of Communications & Public Affairs, EAC
- 11:30 a.m. - 1:00 p.m.**      **Lunch**  
*Speaker TBD*
- 1:00 p.m. – 3:00 p.m.**      **VVSG**  
Neal Kelley, Chair, Voluntary Voting Standards Guidelines (VVSG) Committee  
Brian Hancock, Director of Testing & Certification, EAC  
Ryan Macias, Certification Specialist, EAV
- 3:00 p.m. – 3:15 p.m.**      **Break/Refreshments**
- 3:15 p.m. – 4:45 p.m.**      **Election Security Panel**
- 4:45 p.m. – 5:00 p.m.**      **Miscellaneous Announcements & Business**  
Recess Tuesday, January 23, 2018
- Dinner**                              **On your own (List of suggestions to be provided)**

**Tuesday, January 23, 2018**

- 7:30-8:15 a.m.**                      **Breakfast**
- 8:15 -8:30 a.m.**                      **Welcome**  
Introduction of new officers
- 8:30 -9:30 a.m.**                      **Committee Reports/Updates**
- 9:30-10:30 a.m.**                      **VVSG Cont.**
- 10:30 – 11:30 a.m.**                      **Open Discussion/Resolutions**
- 11:30 a.m.**                              **Plenary Adjournment**  
Thomas Hicks, Vice-Chair, EAC/DFO

**Wednesday, January 24, 2018**

***TRAVEL DAY or...***

***OPTIONAL SITE VISIT: Coast Guard Visit and Tour of Miami-Dade County Election Office (TBD)***

Time TBD ***Boarding begins***

Time TBD ***Shuttle departs for optional facility tour***

***Coast Guard Visit***

Miami, Fl.

***Christina White, Supervisor of Elections***

Miami-Dade County Election Office

Time TBD Tour and general discussion with TBD and TBD

4:45 pm Facility tour ends

5:00 pm Option for BOA members: Shuttle to hotel

Dinner On your own